

NATIONAL ASSOCIATION OF VICTIM SERVICE PROFESSIONALS IN CORRECTIONS

Telephone Conference
Friday, March 28, 2008
10:30am PST; 1:30pm EST

Those Present: Karin Ho, Kathy Buckley, Bill Stutz, and Traci Dory

Meeting called to order at 10:30am PST, 1:30pm EST.

Karin called the meeting to order at 10:30am.

Karin discussed the issues with the hotel and the discussions with Daniel, Jennifer and Cecilia of the hotel. After discussion, it was decided to go with the contracted food vendor of the hotel to hopefully get a reduction in the cost of the rooms.

Kathy gave an update of the conference planning call from that morning. She felt that they are doing well. Erin and Betty are working on the agenda. Discussion was held regarding funding speakers. Kathy indicated that the subcommittee was hoping to have Luann of the Iowa Coalition and Janet Lord speak at the conference.

Discussion was held regarding the costs associated with the conference, i.e., the banquet and whether to provide meals and snacks. Bill discussed how the billing process worked last year. It was decided that we would approach APPRISS again for a donation for the banquet. Karin and Kathy will make the initial contact with Mike at the SAVIN conference in April, and then turn the final discussions over to Bill like last year.

Traci discussed the vendors, what we should charge, where they would be located, etc. Karin will get some information for Traci and provide it to her regarding the contract with respect to the vendors. Kathy forwarded the layout of the rooms while the conference call was in progress. Traci will draft up a letter and enclosure information sheet and provide that to the rest of the board for editing. She will send out letters to APPRISS, CCA, University of Maryland, TriCor and You Have the Power. After discussion it was decided to charge the vendors \$250 for the booth.

Karin discussed the OVC grant that is due May 29th. ACA is partnering with Sam Houston University on victims with disabilities and have requested a letter of support from NAVSPIC. Karin forwarded an e-mail to all of us so we can review their proposal. She asked us to review it. Traci asked if there would be any cost to the association with this letter of support. Karin indicated that no there would be no cost to the association.

She indicated that an advisory board would be formed and that ACA was requesting two NAVSPIC board members to be members of that advisory board.

Bill indicated that he felt it would be a good idea and he supports the letter being provided to ACA. He felt this would be a great way to get our organization's name out there. Karin indicated that we would need to provide a resume/bio of each board member, a brief summary of the association, and a letter of support. Everyone agreed that it was a good idea and to move forward with it. Bill asked if NAVSPIC general members could be put on the advisory board in the place of a board member. He thought that might give a little more ownership of the association to the general members. Karin thought was a good idea as well, and indicated that she would verify with ACA who can be on the advisory board from NAVSPIC.

Karin had to leave the conference call.

Traci asked if a decision had been made with respect to the 501c(3) vs. 501c(6) applications. Kathy indicated that she and Karin have the documents and they are going to review them while they are at the SAVIN conference and then report back to us at the next meeting.

It was decided that our next conference call would be on **Monday, April 28, 2008, at 10:30am PST; 1:30pm EST.**

Call was adjourned at 11:45am PST; 2:45pm EST.