

**NATIONAL ASSOCIATION OF VICTIM SERVICE
PROFESSIONALS IN CORRECTIONS**

Telephone Conference
Wednesday, March 12, 2008
11:45am PST; 2:45pm EST

Those Present: Karin Ho, Kathy Buckley, and Traci Dory

Meeting called to order at 11:45am PST; 2:45pm EST.

Karin discussed the issue of changing the dates of the conference in October based on the e-mails received. It was decided that the date should be changed to the 16th through 18th of October.

Kathy discussed the last conference call of the conference planning subcommittee regarding meal costs, speaker costs, travel expenses for the commissioners and the registration process.

After discussion, it was decided that Jennie would receive the registration forms and work with Bill regarding the checks. Traci indicated that she would forward last year's registration form to Kathy for editing.

Discussion was held regarding speakers and their travel expenses. Karin indicated that the best way is to search for flights and then adjust for the highest costs to be placed in the OVC grant that Kari is working on. Karin indicated that the OVC grant doesn't pay for speaker fees, only travel expenses.

Traci had to leave the conference call; therefore, the remainder of the conference call minutes will be supplemented by those remaining on the call.