

NATIONAL ASSOCIATION OF VICTIM SERVICE PROFESSIONALS IN CORRECTIONS

Telephone Conference
Monday, February 11, 2008
11:30am PST; 2:30pm EST

Those Present: Karin Ho, Kathy Buckley, Bill Stutz, and Traci Dory

Meeting called to order at 11:40am PST.

A. Conference Planning Committee Status

Karin discussed the conference planning committee and the decision to have Betty Brown in Iowa will be a co-chair for the committee. Ronda Whitt in Tennessee will also be assisting her with committee. Based on several conversations Karin had with Sheryl and Ronda, it was reiterated that the Board is simply the group that will oversee and provide information on the budget issues. Otherwise, the individuals that volunteered to be on this committee will be utilized to assist Sheryl with the planning of the conference.

It was also decided that we needed to outline the goals of the other committee chairs in addition to the conference committee. We want to reiterate that the Board is focusing on the 501c(3) and strategic plan, and will simply be the group to go to if there are issues or budgetary decisions that need to be made. Kari in Ohio is currently working on the OVC grant and is waiting until this Friday's conference committee conference call to make the final decisions.

Discussion was held regarding the documents received from Sheryl from the Entertainment District and the caterer as well as the program agenda. Karin indicated that the last conversation she had with Sheryl and Betty, she made it perfectly clear that the Board is not making the decision regarding the program. We are simply the group to go to with regard to budgetary considerations.

Kathy will be on the conference call this Friday, and will provide us with an update as to how they are coming along with the planning of the conference. If we have any ideas about keynote speakers or agenda topics, Karin asked that we send an e-mail to Sheryl and Betty. We could also include Ronda Witt in Tennessee if so desired.

B. NAVSPIC Strategic Plan

Karin discussed the strategic plan documents that she sent out during the conference call. She took Traci's original document and broke them into three separate documents.

She got this format from Anne, and liked the way it broke it down into objectives and who is assigned to each task, etc. Everyone liked the format of the document and will review it in more detail to provide some more substance to the objectives and tasks.

C. OVC Grant

Karin indicated that the grant is not due until May, but she had been having conversations with Anne Seymour regarding the grant. Peter put the grant application on our website.

D. 501c(3) Status

Discussion was held regarding this goal. Bill asked if we could possibly attempt to get this done before May so that the association can apply for the OVC grant. Karin has had a staff member doing some research for this process by making some phone calls to states regarding the process; how quickly it is processed; and which state might be more victim friendly. She will get that information to us as quickly as possible in some sort of grid for easy reference.

It was decided that we would all work on the strategic plan to flush out some of the objectives and tasks. We all agreed that we would do a lot of the work on the strategic plan and conference items via e-mail in addition to the 501c(3) progression.

It was decided that our next conference call would be on Tuesday, February 26, 2008, at 11:00am PST; 2:00pm EST.

Meeting was adjourned at 12:25am PST; 3:25pm EST.